

Moody School PTO Meeting Minutes 9/19/17

In attendance: Parents: Ryan White (last year PTO member), Jen Lyons (last year PTO member), Erin Parks, Naomi Tang, Guendo Aime, Ashley Kater, Colleen Pelczar, Jeannine Cutroni
Teachers: Lynne Murray, Berna Roy, Alyssa Proia, Lisa Bongo, Danielle Gregoire, Laurie Barlow, Meredith Wiech Principal: Maureen Gray

Current Budget: \$2,014.11

Fall Craft Fair:

- It was approved by all PTO members present to hold a Craft Fair Fundraiser. Jeannine Cutroni has been planning this event since last year
- Fair will be on 10/7/17 from 11-3 at Haverhill Elks Lodge
- The Elks are not charging a room rental fee. There is only a \$50 cleaning fee.
- There is room in hall to set up yard games and other activities for children. (The details of this still need to be finalized)
- Volunteers will be needed from 9-4 to help w/set up and break down. Volunteers to run the raffles will also be needed. Volunteers do not need to commit to entire time, any help is welcome
- There are currently 33 vendors. Vendors pay \$20 to rent a table and donate one item to be raffled off during fair with profits from raffle to go to Moody school PTO.
- Now that fair is approved by PTO Jeannine will start to advertise on social media, pass out flyers, and post flyers in businesses around Haverhill

Fall Book Fair and Pizza night:

- Scholastic Book Fair will run from 10/30/17 to 11/3/17
- Ashley Kater has agreed to be point person for book fair. Jen Lyons will help Ashley with the process of signing up with scholastic to be the point person. Other PTO members and teachers will help Ashley with manning the fair during the week before and after drop off.
- Pizza night will be on Thurs 11/2/17 from 5-7
- PTO will invite community action to have a booth at the fair again.
- Instead of asking parents to contribute items to classroom baskets to raffle off at pizza night, Jeannine will look into taking 5 raffle items from the craft fair to use during pizza night

Fall Fest:

- Fall fest will be on Thurs 10/19
- Teachers felt like last year's fall fest was successful and this year should include similar activities
- Fall fest will consist of 5-6 stations that students will rotate through. There should be lots of supplies left over from last year in PTO closet. Parent volunteers will be needed at each station

Farm Animals

- In an effort to tie curriculum into school events, curious creatures will be replaced by a day of farm animals. Colleen Pelczar will reach out to local farms to get pricing and availability. The farm animal event will take place in November

Other Fundraisers

- Jen Lyons provided PTO members with a handout that listed all fundraisers from last year and the profit from each fundraiser.
- Decision was made to hold off on a fall Yankee candle fundraiser due to new craft fair fundraiser.
- Chunkys tickets fundraiser was one of the most profitable at \$1500, and should be done again this year. What other fundraisers to do and when will be addressed again at future meeting

PTO involvement

- There was discussion about how to increase parent involvement with PTO.
- Ideas included utilizing social media more, making the facebook page more available and friendly to all Moody school parents.
- Also talked about creating a PTO newsletter to send home with students. Jeannine Cutroni is going to look into creating this newsletter
- Decision made to have a PTO table at events like Pizza Night and to have volunteer sign-up sheets for all PTO events. We will also have Cori forms on table to pass out. Erin Parks will create sign-up sheets

Box Tops

- Jeannine Cutroni will take over managing box tops
- PTO will look into creative ways to increase participation and collection of box tops
 - For example cute mailboxes or fishbowls in each classroom, send home forms again that students can glue box tops on.

Miscellaneous

- PTO members can make non-colored copies in office, Can use color paper. There are 12 classrooms and approximately 230 students right now

PTO officers

- Ryan White and Jen Lyons were present to help with transition to new school year. New officers for 2017/2018 school year were decided:
 - Erin Parks will continue as secretary
 - Ashley Kater and Colleen Pelczar will be co-presidents
 - Jeannine Cutroni will be treasurer

Next Meeting 10/10/17 at 3:30pm